

CABINET

15 JANUARY 2013



TAMAR BRIDGE AND TORPOINT FERRY JOINT COMMITTEE MINUTES 24 AND 25 OF 7 DECEMBER 2012

2013/14 REVENUE ESTIMATES & CAPITAL PROGRAMME

(Agenda No. 5.3)

TBTF/24

The Joint Treasurer (Cornwall) presented the written report setting out the proposed revenue budget for the Joint Committee for 2013/14, indicative figures for the subsequent 3 years, and the proposed capital programme. He highlighted in particular variances between the 2012/13 and 2013/14 estimates, the need to generate additional income of 13% from April 2014 in order to maintain reserve levels at £2 million, the withdrawal of the Bridge Office re-development scheme from the Capital Programme in view of the proposed feasibility study to be undertaken and there being no new items in the Capital Programme.

In response to Members' questions, officers advised that:-

- i) traffic level forecasts were based upon central and regional estimates, actual levels and local knowledge;
- ii) inflation forecasts were based upon assessments of the most accurate data available but were difficult to predict over a 4 year period;
- iii) a comprehensive income and expenditure assessment had been carried out with the Joint Treasurers.

Arising from consideration of the report, it was moved by Councillor Drean, seconded by Councillor Hobbs, and unanimously it was

RESOLVED That the following be recommended to Cornwall Council and Plymouth City Council:-

- i) That the proposed revenue budget for 2013/14 as set out in Appendix 1 to the report be approved;
- ii) That the proposed capital programme as set out in Appendix 2 to the report be approved;
- iii) That the longer term revenue forecast to 2016/17 be noted.

Noted That:- At the conclusion of this item, the Chairman announced that this would be the last meeting of the Joint Committee attended by Peter Hockin (Joint Treasurer, Cornwall) as he would shortly be moving to another position within the authority. He thanked the Joint Treasurer (Cornwall) for all his hard work on behalf of the Joint Committee and welcomed his replacement, Leigh Parker.

BUSINESS PLAN, RISK MANAGEMENT AND BUSINESS CONTINUITY MANAGEMENT

(Agenda No. 5.4)

TBTF/25

The General Manager presented the written report setting out the proposed Business Plan 2013-17 together with the proposed Business Continuity Management System and Risk Management Framework. He advised that these were essentially updated versions of previous documents and outstanding data would be added as it became available by the end of the financial year. He added that it was intended to circulate the confidential individual business continuity and incident management plans to Members shortly.

A debate ensued, the main points of which were noted as follows:-

- i) it was suggested that the words 'and undertake the necessary actions' should be removed from the improvement priority relating to Bridge office facilities as set out on Page 22 of the Business Plan;
- ii) it was considered that the Business Continuity Objectives as set out on Page 8 of the Business Continuity Management System should include reference to the capacity to provide a shuttlebus service in appropriate circumstances;
- iii) it was noted that the report completion date of September 2012 relating to the delivery action on environmental issues as set out on Page 26 of the Business Plan should be amended accordingly.

The General Manager confirmed that the above revisions would be made prior to publication of the finalised document.

Arising from consideration of the report and debate, it was proposed by Councillor Austin, seconded by Councillor Trubody, and unanimously it was

RESOLVED

- i) That the Business Continuity Management System and Risk Management Framework be approved;
- ii) That an updating report be presented to the next meeting

and

RESOLVED That the following be recommended to the Cabinets of Cornwall Council and Plymouth City Council:-

- i) That the 2013-17 Business Plan be approved.